



**Sojourner Center**  
*Transforming Lives*

## PURPOSE & KEY RESPONSIBILITIES

### **Advisory Committee**

#### **Purpose**

The Advisory Committee plays a pivotal role in advancing the mission of Sojourner Center by connecting the organization to a broader network of individuals, corporations, resources, and influence.

Working closely with the leadership team, the Committee provides valuable insights and recommendations that strengthen Sojourner Center and help fulfill organizational needs. Members will leverage their networks to introduce Sojourner Center to potential partners, donors, and advocates, helping to cultivate sustainable support and further the organization's impact.

The Committee is the highest leadership level volunteer opportunity at Sojourner Center. Committee members shall have no legal responsibilities for the organization and the Advisory Committee has been formed for the purpose of developing resources for Sojourner Center, increasing awareness about our work and mission, as well as strengthening the organization's impact and reach.

Additionally, Sojourner Center leadership is committed to providing learning and growth opportunities for Advisory Committee members in the areas of domestic violence, sexual violence and human trafficking awareness.

#### **Committee Structure and Membership**

Composed of passionate and skilled individuals, the Committee serves as a conduit between Sojourner Center and the greater community, driving efforts to overcome the impact of domestic violence, sexual violence, and human trafficking—one life at a time.

The Committee will include Executive members and the following roles:

**Chairperson:** Leads meetings, helps set the agenda and assists with overall communication with Committee.

**Vice Chairperson:** Supports the Chair, prepares to assume position of Chair the following calendar year.

**Secretary:** Maintains Advisory Committee member list including terms and contact information, and takes and distributes meeting minutes and next steps.

**Treasurer:** Helps manages expenses for Advisory Committee as needed, and shares updates on progress toward reaching resource development goals for the Committee.

The Executive Members will be nominated by Sojourner Center leadership.

The Committee shall be comprised of no less than 12 and no more than 20 members from a variety of industries including but not limited to:

**Technology** – Software development, IT services and consulting, cybersecurity, data centers, startups and innovation hubs.

**Healthcare** – Hospitals and medical centers, biotech and pharmaceutical companies, health insurance, medical device manufacturing, telemedicine.

**Real Estate and Construction** – Commercial and residential real estate development, property management, architecture and design, construction and building services.

**Finance and Insurance** – Banking and financial services, mortgage and real estate lending, insurance companies, investment firms.

**Manufacturing** – Aerospace and aviation, electronics and semiconductors, food and beverage production, automotive parts manufacturing, industrial equipment.

**Retail and E-Commerce** – Retail stores and shopping centers, online retail and logistics, wholesale distribution.

**Tourism and Hospitality** – Hotels, resorts, and accommodations, restaurants, bars, and entertainment, event planning and management, travel and tourism services.

**Education** – K-12 schools and public education, higher education institutions (universities, colleges), vocational and technical training, EdTech and online learning.

**Transportation and Logistics** – Freight and shipping services, public transportation, airport operations, supply chain and logistics management.

**Energy and Utilities** – Solar energy (Arizona is a leader in solar energy production), natural gas and electric utilities, renewable energy development, water conservation and management.

**Legal Services** – Law firms, corporate and civil law services, legal technology and services.

**Professional Services** – Consulting (management, IT, HR, etc.), marketing and advertising agencies, architecture and design firms, accounting and financial advisory services.

**Agriculture** – Farming (primarily citrus, vegetables, and cotton), agribusiness and food production, agricultural technology.

**Arts, Culture, and Entertainment** – Music, theater, and performing arts, film and media production, museums, galleries, and cultural institutions.

**Government and Public Sector** – Local and state government agencies, public safety (police, fire, emergency services), nonprofit organizations.

**Marketing and Advertising** – Marketing firms, advertising agencies, digital marketing services, public relations, branding and creative agencies.

**Committee Term Limit with Renewal Option:**

Each Committee member is appointed to serve a three-year term. At the end of this term, there is an option to renew the appointment for one additional term, allowing a member to serve up to six years in total.

This term limit ensures that the Committee benefits from both fresh perspectives and experienced leadership. After serving two consecutive terms (six years total), members will need to take a break of at least one year before being eligible to rejoin the committee, promoting new leadership while preserving continuity.

## **Key Responsibilities**

**Community Connector:** Serve as a bridge between Sojourner Center and a wider network of supporters, advocates, and resources, ensuring the organization is well-connected to its community.

**Strategic Guidance:** Offer expert advice in key areas of need identified by Sojourner Center leadership.

**Resource Development:** Introduce Sojourner Center to circles of influence, and help develop financial and in-kind donations and services to strengthen Sojourner Center's operations. *All Committee members are required to make a personally meaningful gift to Sojourner Center.*

Advisory Committee members are expected to secure support for Sojourner Center totaling a minimum of \$2,500 annually. This can be achieved through a "give" and "get" policy that can include cash donations (secured personally and through personal and professional networks) and combining the fair market value of in-kind donations including tangible items (such as food, clothing, toiletries, etc.) and donated services (such as printing, providing a venue for a meeting, interior design services, handyman services, etc.).

**Advocacy & Awareness:** Become well informed about Sojourner Center's program and impact and serve as an ambassador for the organization, raising awareness and advocating for its mission within the community.

**Recruitment:** Help identify new prospects for Sojourner Center's Advisory Committee to help ensure the Committee is comprised of individuals from a variety of industries with diverse expertise and perspectives.

The Advisory Committee members bring diverse expertise and perspectives, working collaboratively with Sojourner Center's leadership team to ensure the success and sustainability of the organization. In doing so, they help strengthen the foundation of support required to create lasting change for survivors of domestic violence, sexual violence and human trafficking.

Committee members should provide information relating to the background and qualifications of all nominees to the Director of Philanthropy and Co-Executive Directors at Sojourner Center prior to recommending the prospect to the greater Committee.

Anyone interested in joining the Advisory Committee should fill out an application form and submit a current resume which will be reviewed by Sojourner Center leadership. If deemed qualified, the candidate will be invited to an interview and tour with Co-Executive Directors. Co-Executive Directors will then put forward candidates for nomination by the Committee. New members will be accepted by a majority vote of Committee members.

## Meetings

The Committee will meet at least four times per year. Two meetings will take place over Teams (remotely) and two meetings will be conducted in person. **All Committee members are required to participate in a minimum of three meetings.** Additional meetings with all or some Committee members and Sojourner Center staff may be necessary depending on agreed upon activities and goals for the year. Committee members are also expected to attend donor events, tours or other notable activities for Sojourner Center.

Meetings will be held in: March, June, September and December



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